



JEEVIKA
Rural Development Department, Government of Bihar

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



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Date: 25.06.2026

**INVITATION OF BID FOR SUPPLY OF OEM PRINTER CARTRIDGES & DRUMS UNDER
RATE CONTRACT FOR ONE YEAR UNDER ONE – ENVELOPE SYSTEM**

To

Dear Sirs,

Sub: INVITATION OF BID FOR SUPPLY OF OEM PRINTER CARTRIDGES & DRUMS
UNDER RATE CONTRACT FOR A PERIOD OF ONE YEAR.

1. You are invited to submit your most competitive rate for the following items/goods: -

Lot No.	Sl. No.	Name of Cartridges/Drums	Make	Name of Printer	Initial Required Qty.	Place of Delivery	Delivery Period
Lot-I	1	Samsung-MLT-D116L Cartridge	Samsung	Samsung Xpress-2876	20	BRLPS Office or at BRLPS Godown, Patna (Bihar)	Within 15 working days from the date of receipt of Purchase Order.
	2	Samsung-MLT-R116 Drum	Samsung	Samsung Xpress-2876	15		
Lot-II	3	HP 88A Cartridge	HP	HP 1007	3		
	4	HP 230XC Cartridge	HP	HP LJM 227 SDN	2		
	5	HP CF 232A LJ Imaging Drum	HP	HP LJM 227 SDN	1		
	6	HP 12A Cartridge	HP	HP 1020 / 1005	1		
	7	HP 78A Cartridge	HP	HP 1606 DN	1		
	8	HP 77A/CF 277A Cartridge	HP	HP Laserjet pro MFP M 329 DN	1		
	9	HP Laserjet 137A Cartridge	HP	HP MFI 233 SDW	2		
	10	HP Laserjet W9085MC Cartridge	HP	HP Laserjet MFP E82660DN	1		
	11	HP 680 Black Ink Cartridge	HP	HP Deskjet 3835 All in One.	1		
		HP 680 Tri Colour Cartridge	HP		1		
	12	HP Laserjet 202A Cartridge, Cyan	HP	HP CF 500A 254	1		
		HP Laserjet 202A Cartridge, Yellow	HP		1		

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		HP Laserjet 202A Cartridge, Magenta	HP		1		
		HP Laserjet 202A Cartridge, Black	HP		1		
	13	HP 201A (CF 400A) Cartridge, Black	HP	HP LJM 252 DW Colour printer	1		
		HP 201A (CF 401A) Cartridge, Cyan	HP		1		
		HP 201A (CF 402A) Cartridge, Yellow	HP		1		
		HP 201 A (CF 403A) Cartridge, Magenta	HP		1		
	14	HP LJ215 A Cartridge, Black	HP	HP Laserjet Pro M183 FW Colour Printer	1		
		HP LJ215 A Cartridge, Cyan	HP		1		
		HP LJ215 A Cartridge, Yellow	HP		1		
		HP LJ215 A Cartridge, Magenta	HP		1		
	15	HP 230 A Cartridge, Black	HP	HP MFP 4303 DW Colour Printer	1		
		HP 230 A Cartridge, Cyan	HP		1		
		HP 230 A Cartridge, Yellow	HP		1		
		HP 230 A Cartridge, Magenta	HP		1		
	16	HP 222A Black Toner Cartridge (W2220A)	HP	A) HP Laser jet Pro MFP 3303 Colour Printer	2		
		HP 222A Cyan Toner Cartridge (W2221A)	HP		2		
		HP 222A Yellow Toner Cartridge (W2222A)	HP	B) HP Laser jet MFP 3203 DW Colour Printer	2		
		HP 222A Magenta Toner Cartridge(W2223A)	HP		2		
	17	HP Laserjet W9130MC Cartridge, Black	HP	HP Laser Jet MFP 78528 colour printer	1		
		HP Laserjet W9131MC Cartridge, Cyan	HP		1		
		HP Laserjet W9132MC Cartridge, Yellow	HP		1		
		HP Laserjet W9133MC Cartridge, Magenta	HP		1		

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Lot-III	18	Brother TN B021 Toner	Brother	Brother Laserjet DCP B753 DW Printer	20		
	19	Brother DR B021 Drum	Brother		10		
	20	Brother TN263 Toner Cartridge, Black	Brother	Brother HL-L327 DN Colour Printer	1		
		Brother TN 263 Toner Cartridge, Cyan	Brother		1		
		Brother TN 263 Toner Cartridge, Yellow	Brother		1		
		Brother TN 263 Toner Cartridge, Magenta	Brother		1		
Lot-IV	21	Canon 326 Cartridge	Canon	Canon 6230	10		
	22	Canon 328 Cartridge	Canon	Canon 4820	2		
	23	Canon 337 Cartridge	Canon	Canon 244	2		
	24	Canon 308 Cartridge	Canon	Canon 3300	1		
Lot-V	25	Ricoh MP 2014 Toner	Ricoh	Ricoh MP 2014	1		

Bidder may quote rate for one lot or more than one lot. Bidder must quote all items in a lot.

2. Bihar Rural Livelihoods Promotion Society (BRLPS) is a registered government society under Department of Rural Development, Govt. of Bihar.

3. Important Dates and Times/Bid Document

- 3.1 Issuance of Bid document :25/06/2026
- 3.2 Last Date & Time for Submission of bids: :03:00 PM on 14/07/2026
- 3.2 Date & Time of Opening of Bid :03:30 PM on 14/07/2026

Note: **Interested bidder may attend the opening of bids.**

Any corrigendum/ clarification if any, will be uploaded on BRLPS Website.

4. Eligibility Criteria

- Should be registered with GST. Signed photocopy of GST Certificate should be attached.
- Bidder should have Annual Minimum Average Turnover of Rs. **20 lakhs** in the last three F.Y. 2022-23, 2023-24 & 2024-25. Photocopy of audited balance sheet & P/L account or certificate from CA firms having UDIN number should be submitted.
- Having experience in supply of OEM cartridges to any Central/ State Government Banks/ PSUs or Local bodies. Signed copy of at least one purchase order/contract should be submitted.
- Bidder should submit authorization from the concerned OEM with regard to this bid for the Lot/s in which they have quoted rates. For example, if bidder quote for Lot – I (Samsung), they will submit authorization from OEM. If bidder quotes for two lot, Lot – I & IV (Samsung & Canon), they must submit authorization from both the OEMs for Lot -I & Lot-IV.
- The bidder should submit undertaking on letter head for warranty of the items submitted in their bid.
- The bidder should not have been blacklisted / debarred by any Central Government or State Government or Public Sector Undertaking or local bodies of India. Notarized Undertaking to this effect should be submitted.

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5. Bid Price

- a) Bidders may quote rate for one or more than one lot for all the items in a lot.
- b) The Prices should be quoted in Indian Rupees only.
- c) Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- d) All duties, taxes and other levies payable by the supplier shall be included in the total price.
- e) Statutory deductions will be made at source, if applicable.
- f) GST in connection with the sale shall be shown separately.
- g) **The rates finalized shall be fixed for a period one year from the date of Signing of Agreement / Issuance of Confirmation Letter. Various Purchase order/s will be issued time to time based on the requirement of BRLPS. The period of rate contract may be extended up to two years subject to mutual consent on the same rate, terms and conditions.**

6. Submission of Bid

- a) A bidder shall submit only one Bid in a sealed envelope.
- b) Bidder must submit a letter with the bid clearly mentioning therein the lot which they are submitted.
- b) The bidder must mention full detail specification of the items quoted. Mere copying of the specifications mentioned by the purchaser or mentioning words like "complying"/"compliant" is not sufficient.
- c) Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

7. Bid Validity

Bid shall remain valid for a period not less than 120 days after the deadline date specified for submission.

8. Bid Security/Earnest Money Deposit (EMD)

Bidder has to submit Bid Security / EMD of Rs.20,000/- (Twenty Thousand) in the form of Demand draft along with their Bid. The Demand Draft should be issued from any Nationalized Bank/ Scheduled Indian Bank in favour of Bihar Rural Livelihoods Promotion Society, payable at Patna.

Bidders seeking exemption from submitting EMD under MSME registration will have to submit updated MSME registration certificate **having NIC Code- Group 4741** with their bid as per Bihar Financial Rules.

The EMD of unsuccessful bidder will be returned to them without any interest, after conclusion of the resultant agreement/ Issuance of Confirmation Letter and the EMD of successful bidder will be returned after submission of Performance Security and Signing of Agreement / Issuance of Confirmation Letter without any interest. Tenders submitted without EMD shall be summarily rejected.

9. Performance Security

Successful bidder has to submit a Demand Draft/Bank Guarantee of Rs. 45,000/- (Forty Five Thousand) as Performance security issued from a Nationalized/Schedule Indian Bank in favour of Bihar Rural Livelihoods Promotion Society, payable at Patna. In case of Bank Guarantee (BG), the BG should be valid for 18 months from the date of issuance. The

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performance security should be submitted before issuing the order/ agreement. Performance Security will be returned after satisfactory completion one year/supply without any interest.

10. Evaluation of Bid

The Purchaser will evaluate the bid on eligibility criteria as whole and compare the rates lot-wise determined to be substantially responsive i.e. which

- (a) Are properly signed; and
- (b) Conform to the terms and conditions, and specifications.
- (c) And have quoted rate for the entire item of each lot.
- (d) BRLPS may seek clarification through email from bidders during evaluation.
- (e) Negotiation may be held on L-1 rate for each lot.

11. Award of Contract

BRLPS will award the supply to the bidder whose bid has been determined to be substantially responsive in each lot and who has offered the lowest evaluated bid price for each lot.

11.1 Notwithstanding as stated above, BRLPS reserves the right to accept or reject any bid and to cancel the bidding process and reject part / all bids at any time prior to the award without assigning any reason thereof and any liability to BRLPS.

11.2 The bidder whose bid is accepted will be notified of the award by the BRLPS prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.

11.3 If the successful bidder fails to supply the quoted item/s without any proper reason, the same will be purchased from the open market and the balance amount will be adjusted from the invoice /performance security.

11.4 BRLPS will issue order/s for supply of items on as and when required basis. Supply is to be made within 15 working days from the date of issuance of purchase order. Failure to supply within the prescribed time for 03 (three) consecutive purchase orders, BRLPS may decide to cancel the rate contract with forfeiture of the performance security.

11.5 In case, if any delivered cartridge/drum is found to be defective, the same will be replaced by the successful bidder free of cost. All the charges related to supply of replaced cartridge/drum and taking back the defective cartridge/drum will be the sole responsibility of successful bidder. BRLPS will not pay any amount in this regard.

12. Liquidated Damages (for delay in supply)

In case of delay in supply of goods, penalty @ 0.07% per day will be imposed on delayed quantity and will be deducted from the invoice of the successful bidder.

13.If the bidder fails to do the job satisfactorily or is unable to supply, BRLPS reserves the right to cancel the work order.

14.If the lowest responsive bidder declines to accept the award, then award of will be given to second lowest responsive bidder on L-1 rate with forfeiture of EMD/Performance Security.

15.The bidding agency should be a single entity. Subletting will not be permitted.

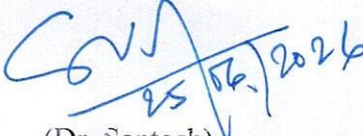
16.Bihar Financial Rule and its amendments issued time to time will be considered for evaluation of Bids and selection of bidders by the BRLPS.

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17. Bidder whose GST number is suspended / cancelled as per GST website will not be considered for evaluation.
18. In case of any disputes, the same shall be settled amicably. In case, there is no amicable settlement, the courts located in the territorial jurisdiction of Patna, Bihar will have the sole jurisdiction to settle the dispute/s.
19. Payment shall be made within 45 days after satisfactory delivery of the goods and submission of E-Way bills (if required) with challans.
20. You are requested to quote your most competitive rates.

Enclosure:

Annexure-I- Price Format


25/06/2026

(Dr. Santosh)
Procurement Specialist

Price Format**Description of Goods: Printer Cartridges/Drum**

Lot No.	Sl. No.	Make & Model of the goods/offered	Quantity	Price for each unit (Rs.)			Total Price	
				Unit Rate including all	GST	Quoted Unit Rate	In Figures	In Words
1	2	3	4	5	6	7= 5+6	8=7x4	9
Lot-I	1	Samsung-MLT-D116L Cartridge	20					
	2	Samsung-MLT-R116 Drum	15					
Total of Lot-I								
Lot-II	3	HP 88A Cartidge	3					
	4	HP 230XC Cartridge	2					
	5	HP CF 232A LJ Imaging Drum	1					
	6	HP 12A Cartridge	1					
	7	HP 78A Cartridge	1					
	8	HP 77A/CF 277A Cartridge	1					

	9	HP Laserjet 137A Cartridge	2					
	10	HP Laserjet W9085MC Cartridge	1					
	11	HP 680 Black Ink Cartridge	1					
		HP 680 Tri Colour Cartridge	1					
	12	HP Laserjet 202A Cartridge, Cyan	1					
		HP Laserjet 202A Cartridge, Yellow	1					
		HP Laserjet 202A Cartridge, Magenta	1					
		HP Laserjet 202A Cartridge, Black	1					
	13	HP 201A (CF 400A) Cartridge, Black	1					
		HP 201A (CF 401A) Cartridge, Cyan	1					
		HP 201A (CF 402A) Cartridge, Yellow	1					

		HP 201 A (CF 403A) Cartridge, Magenta	1					
	14	HP LJ215 A Cartridge, Black	1					
		HP LJ215 A Cartridge, Cyan	1					
		HP LJ215 A Cartridge, Yellow	1					
		HP LJ215 A Cartridge, Magenta	1					
	15	HP 230 A Cartridge, Black	1					
		HP 230 A Cartridge, Cyan	1					
		HP 230 A Cartridge, Yellow	1					
		HP 230 A Cartridge, Magenta	1					
	16	HP 222A Black Toner Cartridge (W2220A)	2					
		HP 222A Cyan Toner Cartridge (W2221A)	2					

		HP 222A Yellow Toner Cartridge (W2222A)	2					
		HP 222A Magenta Toner Cartridge(W2223A)	2					
	17	HP Laserjet W9130MC Cartridge, Black	1					
		HP Laserjet W9131MC Cartridge, Cyan	1					
		HP Laserjet W9132MC Cartridge, Yellow	1					
		HP Laserjet W9133MC Cartridge, Magenta	1					
	Total of Lot-II							
Lot-III	18	Brother TN B021 Toner	20					
	19	Brother DR B021 Drum	10					
	20	Brother TN263 Toner Cartridge, Black	1					
		Brother TN 263 Toner Cartridge, Cyan	1					
		Brother TN 263 Toner Cartridge, Yellow	1					

		Brother TN 263 Toner Cartridge, Magenta	1					
Total of Lot-III								
Lot-IV	21	Canon 326 Cartridge	10					
	22	Canon 328 Cartridge	2					
	23	Canon 337 Cartridge	2					
	24	Canon 308 Cartridge	1					
Total of Lot-IV								
Lot-V	25	Ricoh MP 2014 Toner	1					
Total of Lot-V								

Note: In case of discrepancy between unit price and total price, the unit price shall prevail.

We agree to supply the above items in accordance with the specifications for a unit price quoted against each item within the period specified in the Invitation of bids.

Signature of Bidder.....
Name
Business Address:
.....
.....

Place:

Date.....